

**Fayetteville Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
Proposed Policies & Procedures Amendments
FY19 – FY20**

Item #	Current Article/Section/Item/Page #	Remove, Add or Change	Current Wording	Recommended Change/wording (Phrase information exactly as you propose it to appear in the P&P)	Rationale/Explanation
1	Article III/ Section G/Item 4 Page 10	Change	Maintains and transports Chapter properties used at Chapter Meetings.	Maintains and transports Chapter properties used at the chapter meetings. Sets up and dismantles ceremonial table at the end of the chapter meeting; in addition, also maintains the cleaning of linens used for ceremony.	This responsibility is in line with the duties of the Custodian and in checking with other chapters this responsibility is performed by the Custodian.

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2	Article III/ Section H/ Page 10	Add as # 3 under Assistant Custodian	N/A	Assumes all duties of the Custodian in her absence.	A backup is needed in the absence of the Custodian.

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3	Article III/ Section 2/ Page 9	Add as # 6 under Parliament arian	N/A	Sets up and dismantles ceremonial table at the end of the chapter meeting in the absence of the Custodian or Assistant Custodian.	Additional backup to setup ceremonial table.

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4	Article III/ Section 6/B/3/ Page 5	Change	In the event the Chapter President cannot fill the vacant office or position due to Chapter member (s) not meeting eligibility requirements, or when no member is willing to serve, she shall contact the Regional Director and request special dispensation to make an appointment.	In the event the Chapter President cannot fill the vacant office or position due to Chapter member (s) not meeting eligibility requirements, or when no member is willing to serve, she shall send a chapter email referencing available vacant elected positions. Should the chapter email fail to yield any interest from chapter members, the Chapter President shall contact the Regional Director requesting special dispensation to fill the vacancy.	This gives ALL chapter members notification and time to consider the position.

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5	Article IV/ Section 1/ STANDING COMMITTEE S/R/Page 20	Change	In case of a death of a Soror, the Chapter will be responsible for serving a meal to the immediate family (not to exceed \$100), providing the Omega-Omega Ceremony (if requested), violet corsage for deceased Soror, and floral arrangement.	<p>In case of the death of a Soror, the Chapter will be responsible for serving a meal to the immediate family (not to exceed \$100), providing the Omega Omega Ceremony (if requested), a violet corsage and a floral arrangement.</p> <p>If the deceased Soror was financial at the time of her passing a meal not to exceed \$100 will be served to the immediate family or \$100 donation will be provided to the organization/charity of the family's choice.</p>	Update for clarification

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6	Article IV/ Section 1/ STANDING COMMITTEE S/R/Page 20	Change	In case of a death of a Soror's immediate family member, the Soror will be contacted to choose a meal or donation.	<p>In case of the death of the soror's immediate family member, the Soror will be contacted to select either a meal (not to exceed \$100) provided by the chapter or a donation (not to exceed \$100) to an organization/charity of the family's choice.</p> <p>Should multiple sorors from the same family within the chapter experience the loss of an immediate family member, the chapter will pay respect to the deceased with a card and flowers. Additionally, the family spokesperson will be contacted to choose either a meal (not to exceed \$100) provided by the chapter or a donation (not to exceed \$100) to an organization/charity of the family's choice.</p>	This provides clarity to the chapter. Clarifies the donation if multiple sorors from the same family experience death.

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7	Article IV/ Section 2/Item B2B/Page 26	Change	If a member of the Minerva Circle is related to an applicant, the member cannot be removed or be excluded from the Minerva Circle but they must recuse themselves from the screening/processing of the said applicant(s).	Members of the Minerva Circle must follow procedures outlined in the Administrative Procedures for Membership Intake.	This statement is no longer valid, therefore Soror King is suggesting it be changed. This would alleviate changing the P&P yearly, with regards to changes in the APMI.

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8	Article IX/Section 1/ Item A/Page 37		A candidate for Chapter office shall be financial with the Local and Grand Chapter for the fiscal year in which the election takes place and the upcoming year. If elected, the officer shall maintain financial status during her term(s).	A candidate for Chapter office shall be financial with the Local and Grand Chapter for the current fiscal year at the time of nominations/elections. If elected, the officer must pay her dues prior to July 1 st / the beginning of her term and must maintain financial status during her term(s).	If the soror is financial for the elections/nominations they officially should be allowed to run for office.

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9	Article IV/ Section 1R/ Page 19	Remove	<u>Chapter/Gifts and Courtesies – Chapter Members:</u> Recognitions/Gifts Wedding \$50.00 Gift Card Birth \$40.00 Gift Card Retirement. . . . \$50.00 Gift Card Post Graduate from accredited college or university . . \$25.00 Gift Card Job Promotion . . . \$25.00 Gift Card	Sorors accomplishments (weddings, births, retirements, post graduate from accredited college or university, job promotion) will be included in the chapter newsletter, chapter email, FAC Diva FaceBook page and announced at chapter meetings. A picture shall be included in appropriate median.	Recommend not providing financial recognition or gifts to Sorors. This is self-serving.

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10	Article IV/ Section 1R/ Page 21	Remove	<u>Hostess:</u> Sorors are identified monthly to assist in preparing food before or after Chapter meetings, to foster sisterly interaction among members.		Hostess Committee has been eliminated.

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11	Article IV/ Section 1R/ Page 20	Change	<p>The hospitality chair will notify meal coordinator (plans menu, purchases food items, serves the meal with assistance from the Hospitality and Monthly Hostess Committee). During the months of July and August, the Executive Board will be responsible for the meal. The meal will be delivered and/or served at the soror's home or designated place, <u>if desired</u>.</p> <p>In the case of a soror whose family lives in another city or state, arrangements will be made with that soror so that a meal may be provided for the family even if the hospitality committee and monthly hostess group is not able to serve the meal.</p>	<p>The hospitality chair will coordinate designated meal. The meal will be delivered to designated family if desired.</p> <p>In the case of a soror whose family lives in another city or state, arrangements will be made with the soror and the hospitality chair.</p>	Hostess Committee has been eliminated.

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13	IX. 2. 1. F. pg. 37	Change	February review applications; and seek applicants for unfilled positions	January review applications; and seek applicants for unfilled positions	Eliminates duress in nomination process, and allows committee members to seek viable candidates for unfilled positions
14	IX. 2. 1. G. pg. 37	Change/Add	February 28th: All nominations shall be presented in writing using the Delta Profile Sheet and shall be submitted and time stamped to the Nominating Chair on or before midnight to the secure electronic mailbox provided by the Technology Committee. The Delta Profile Sheet may also be mailed utilizing the Chapter's P.O. Box and postmarked by specific date.	January 31st: All nominations shall be presented in writing using the Delta Profile Sheet and shall be submitted and time stamped to the Nominating Chair on or before midnight to the secure electronic mailbox provided by the Technology Committee. The Delta Profile Sheet may also be mailed utilizing the Chapter's P.O. Box and postmarked by the specific date.	The call for nominations is completed in December. Potential candidates have over one month to decide to run for office. A deadline at the end of January is sufficient time to submit the required paperwork.

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15	IX. 2. 1. K. pg. 37	Change	March: The Nominating Chair presents the slate of Chapter officers and positions at the March Executive Board for information only.	February: The Nominating Chair presents the slate of Chapter officers and positions at the February Executive Board for information only.	Allows Nominating Committee adequate time to prepare slate for Executive Board Meeting
16	IX. 2. 1. L. pg. 37	Change	April: The Nominating Chair presents the slate of Chapter officers and positions at the April Chapter Meeting. The Presiding Officer opens the floor for nominations at the April meeting. <i>All nominations received from the floor must be determined eligible prior to being slated.</i>	March: The Nominating Chair presents the slate of Chapter officers and positions at the March Chapter Meeting. The Presiding Officer opens the floor for nominations at the March meeting. <i>All nominations received from the floor must be determined eligible prior to being slated.</i>	Allows sufficient time for Nominating Committee and Financial Secretary to confirm all requirements have been met prior to presenting the final slate.
17	IX. 2. 1. O. pg. 37	Change/Add	May: The Committee Chair shall provide the Elections Chair with the slate and the Elections Chair will present the slate of officers.	April: The Committee Chair shall provide the Elections Chair with the final slate and the Elections Chair will present the slate of officers. Elections will take place at the May chapter meeting	Eliminates duress in the nomination process.

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18	Article IV/Section 1R/Page 19 & 20	Change Add 2 & 3	Illness: In case of illness of a non-financial soror and if Chapter is notified, a card will be sent from the Chapter.	<u>Courtesies/Condolences</u> Former Member: 1. (Illness) A card 2. (Death) A potted plant and a card to the family 3. (Death) Immediate family member: A card	To establish criteria for former members which we currently do not have.