



Fayetteville Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
P.O. Box 403
Fayetteville N.C. 28302
www.faydeltaalumnaechapter.org

Executive Board Meeting
April 28, 2020
ZOOM Virtual Meeting Platform

Due to the COVID-19 pandemic and the North Carolina Governor's 'Stay at Home' mandate, the Executive Board meeting was held via the virtual meeting application of ZOOM.

1. **Welcome:** The Executive Board meeting was called to order at 6:00 pm by Soror Debra Figgins, President.
2. **Prayer:** Soror Wendy Flores offered prayer.
3. **Adoption of the Agenda:** Soror Brenda Freeman moved to adopt the agenda. Soror Nadine Miller-Bernard gave the second. The motion passed with no objections.
4. **Correspondence:** Soror Sherree Davis reported that a thank-you card was received from Soror Jeannie Jones.
5. **Financial Secretary's Report:** Presented by Soror Toni Moore for transactions from the Wells Fargo and First Horizon Banks for the month of April. The report is for information only and a copy will be attached to the official minutes.
6. **Treasurer's Report:** Soror Jerial Bogan reported receipts and disbursements from the Wells Fargo and First Horizon Banks for the period of April 1, 2020- April 27 2020. The report is for information only and a copy will be attached to the official minutes.
7. **Committee Reports**
 - i. **Five-Point Programmatic Thrust**
 1. **Economic Development:** NO REPORT
 1. **Adopt a Site:** Soror Britany McLaurin: NO REPORT
 2. **Foster Care Initiative:** NO REPORT

2. Educational Development: Soror Miranda Monroe

1. Arts and Letters: Report: Soror Janice Robinson: NO REPORT

2. Delta Academy: Soror Awilda Graham: NO REPORT

3. Delta GEMS: NO REPORT

4. Jabberwock: Soror Tammy Pippen: We have been informed that we will receive a full refund from Fayetteville State University.

We are working to address the ticket refunds for guest and Sorors.

We know many Sorors and guests would gladly have the chapter keep the ticket cost as a donation, but we know there are guests and Sorors that would like to have a refund.

We are also working on a safe plan to attempt a virtual reveal in the form of a video to present our Sweethearts and showcase the winners (to include Miss Jabberwock, scholarship winners and other award winners). We hope to include the Sweethearts in their white gowns as well as a special costume that had been planned for the Jabberwock Pageant. There is no date set for this as our timeline is sensitive to the well-being of everyone, as we want everyone to feel safe during this time, but we hope to have it completed by early June. We are planning to work with Mr. Larry Shaw, as he was already a vendor for the upcoming Jabberwock and recently worked with FSU on their recent reveal via social media video.

Senior participants will be able to access their scholarship awards.

5. Princess: Soror Delores Ingram: The Princess Committee is keeping in touch with our Princesses with texts. We want them to know that they are still loved. We also mailed out small tokens to them to help keep their interest as we are not together. We will continue to text them as we look forward to meeting them face to face soon.

3. International Awareness and Involvement: Soror Virginia Ware: The committee will need to be on the agenda for the May chapter meeting to call for a vote to support a \$200.00 chapter donation to

the National Committee's effort for the service project in Africa.

4. Physical and Mental Health: NO REPORT

Healthy Lifestyles: Soror Jeanette Jordan-Huffam: NO REPORT

5. Political Awareness and Involvement: Soror Meta Coaxum :

NC General Assembly will meet Tuesday 4/28/2020. The House Select Committee, appointed by Speaker Tim Moore will include 76 of the House's 120 members. The House Select committee will be examining all facets of the state's ongoing COVID-19 responses.

A subcommittee on "continuity of state operations" has election procedures within its purview. The State Board of Elections submitted a memo 3/26/2020 from the Executive Director, Karen Brinson Bell, describing several changes to Governor Cooper and "key legislators" for the fall election. Due to the health risks involved in personal interactions, the state will have to "significantly enhance options by voting that doesn't require showing up at the polls." One option will be casting a no excuse absentee ballot.

Please visit www.ncpolicywatch.com for further information.

Members can contact their House Representatives on following this issues:

- District 42 Marvin Lucas on the House Select committee on COVID-19- 910-497-2733/919-733-5775 (Thelma Utlely Legislative Assistant)
- District 43 Elmer Floyd on the House Select committee on COVID-19/Joint Legislative Oversight committee-910-488-6903/919-733-5959 (Mildred Alston Legislative Assistant)
- District 44 William "Billy" O. Richardson on the House Select committee on COVID-19/Joint Legislative Commission on Governmental Operations-

910-867-0371/919-733-5601 (Leigh Lawrence
Legislative Assistant)

- District 45 John Szoka on the Election and Ethics
Law committee/House
Select committee on COVID-19/Joint Legislative
Commission on Governmental Operations/Joint
Legislative Oversight committee-
910-583-2960/919-733-9892.

Because of the COVID-19 pandemic, operation dates have been
adjusted for the 2020 Census. Some of the dates include:

- Self-response phase-March 12-October 3, 2020
- Group quarters, which includes
colleges/universities, prisons, etc.-April 2-
September 3, 2020
- Field office workers-June 1, 2020
- Non-response follow-up-August 11-October 31,
2020

**Please visit the 2020 census bureau website for the complete
listing**

Social Action Committee: Soror Meta Coaxum

Soror Amanda Williams has submitted a community empowerment
grant application to Delta Research and Educational Foundation in the
focus area of Voter registration and education. The event of focus will
be the Candidates' Fair. The event is scheduled for September 19, 2020
at the Department of Social Services building.

ii. Program Planning and Development: Soror Miranda Monroe

There is no report at this time, however if information on Risk
Management is received, an update will be given at the Chapter
meeting in May.

iii. Internal Committees

1. **Collegiate-** Soror Nadine Miller-Bernard reported that on April 24, 2020
eight (8) young ladies were initiated into the Delta Xi Chapter.
2. **Communications/ Public Relations-** Soror Brittany McLaurin
 - No FACE Newsletter for the month of May
 - Results from the survey on the April Chapter meeting via ZOOM

- 67 responses: 47% very satisfied; 49% just satisfied; 5% neither; 2% dissatisfied; 2% other
 - Comment:
 - Some Sorors were not presentable or were in inappropriate location (ex. not in business top or were sitting on a bed)
 - The Zoom administrators are working on the ZOOM virtual meeting for May
 - All ZOOM meetings are recorded. Question needs to be answered as to how/where to store the recording of the meeting. The committee will look into options suggested by the board.
 - Delta National Committee is offering a subscription to 'Enterprise Zoom'. This would reduce the cost of license and subscription.
 - The Administrators of ZOOM are suggesting that additional administrators be added during chapter meetings. This will be discussed with Madam President
 - The Administrators of ZOOM will also work on how to handle Sorors that enter the meeting after it has started so as not to interrupt the meeting.
 - The Communications Committee would like to highlight on Social Media: FAC line anniversaries (please send dates and information to the Communication Committee); Census updates
3. **Delta Emergency Response**- NO REPORT.
 4. **Finance**- Soror Jerial Bogan shared that the projected budget for the 2020-2021 sorority year is available now on the chapter website for review. Everyone is encouraged to review and to direct any questions to her. The vote to accept the budget will be taken at the May chapter meeting. Should the budget be approved, it will go into effect starting July 1, 2020.
 5. **Heritage and Archives** – Soror Awilda Graham: NO REPORT
 6. **Hospitality**- Soror Wendy Flores gave the following report:
 - Card Rotation – Soror Gail McDowell will send cards out for May and Soror Barbara Nubin will send cards for June. Thank you Sorors for your dedication to the Chapter and Hospitality Committee. If you need more cards and stamps, please let me know. If you need to be reimbursed for any cards and stamps please provide receipts and I will submit for your reimbursement.

- Cards sent out to the following Sorors: -
 - Soror Latoya Gordon lost her Aunt the end of March 2020
 - Dr. Monica Strange lost her dad on April 7, 2020 – Florist had been closed but is opened now and will send flowers.
 - Soror Gail McDowell lost her Maternal Aunt April 8, 2020 and lost her Paternal Uncle on April 26, 2020.
 - Soror Julia Olivian Graham lost her sister on April 12, 2020 - Florist had been closed but is opened now and will send flowers to her daughter's address.
 - Soror La'Tiki Gray lost her cousin to suicide earlier this month.
- Sorors, so many of us are grieving, please keep our Sorors and their families lifted in prayer. Father God we all need you right now. We need strength and peace.
- Next Meeting – May 14 @ 6pm – Conference Call.

7. **Internal Audit-** Soror Brenda Freeman: The report is for information and will be attached to the official minutes.

8. **Membership-** Soror Awilda Graham: NO REPORT

9. **Pan Hellenic Council:** Soror Sylvia McPherson: No report at this time. The Council meeting will be held on May 2, 2020. Any updates will be Given at the May 16, 2020 chapter meeting.

10. **Policies and Procedures-** Soror Willie Johnson stated that the chapter will be voting on the document at the May Chapter meeting. The committee will send out the 10 day notice for a vote to members via e-mail and a written notice to hard copy Sorors. Sorors are asked to please review the 18 items PRIOR to the chapter meeting as this will aid in a fast and smooth voting process. Each item must be voted on separately.

11. **Protocol-** Soror Nadine Miller-Bernard

The committee corresponded via email. The following will be presented at chapter meeting as 'Pearls of Protocol' and as a newsletter submission: Please review the Delta Virtual Meeting Guide (provided by the National Technology Committee). The

Guide provides a checklist of Do's/Don'ts, Best Practices and Recommendations for conferencing software. Madam President sent information on April 10, 2020.

Remember that virtual meetings are still “closed” meetings for duly initiated Delta's only. Attend meeting in a private setting away from distractions of family, external noise, etc.

Reference: Delta Virtual Meeting Guide, page 1, Best Practices (1st & 9th sentences) updated April 6, 2020.

12. Scholarship- Soror Effie Willis:

1. Deadline and updates for the Former Jabberwock Sweetheart Scholarship Award (FAC-FJSSA) Suggestion/recommendation:

Beginning 2020-2021 sorority year that the scholarship deadline be February 15, 2020 to give the committee enough time to review applications and select recipient by March 31, 2020.

Application and guidelines need to be posted on website after corrections to dates and changes. It was also recommended that a section devoted to scholarship be created and added to the homepage. Communication should be sent to former Jabberwock participants to include the 2020 participants. This should also be publicized on our website, Facebook and other social media outlets.

2. Check with Soror Pippen about Jabberwock plans to coordinate the announcement of Scholarship Test winners. *** Soror Pippen agreed that the committee chairs will communicate with each other.

8. Unfinished Business Madam President announced the following:

- Devine 9 Legislative Day will be virtual. You must register to attend. It will be held May 13, 2020 and is free. Please contact her if you did not receive the email and would like to register.
- The Executive Board was charged by the chapter to decide how we, as a chapter, could show support for the front line workers in the COVID-19 pandemic. After a discussion of many suggestions, a budget of \$1,000.00 was approved. Soror Tammy Pippen will take the lead in gathering information on servicing front line workers with food/ food tickets on the COVID-19 floor at Cape Fear Valley Medical Center. Her point of contact will be: Terry Wright at Cape Fear Valley Medical Center.

9. New Business:

- a. Soror Juanita Massenburg, Regional Director, is encouraging chapters to apply for regional awards. The winners will be announced at the planned Fall Leadership Conference. The applications are on the National website and the deadline is May 15, 2020
- b. SEED applications are also available on the National website. The deadline is also May 15, 2020
- c. Compliance with National on required documents remains the same. There has been no word on an extension of the deadlines. Madam President will be contacting Sorors for the needed information. She would like to submit all documents by the end of May.
- d. There still is no word on how or if refunds will be given for chapters that participated in the Chapter Challenge for the Regional Conference. Soror Massenburg stated that there may be a partial refund and the decision will be made by National President.

10. Announcements: Soror Sheree Davis: There are no announcements.

Madam President asked if there were announcements from the floor.

- Soror Miranda Monroe announced the passing of Soror Ann Edge She was currently serving in the region as the North Carolina Delta Dear Chair and had served as the North Carolina DID Coordinator. Soror Edge was a past president and member of the Rocky Mount Alumnae Chapter.
- Soror Effie Willis asked for prayers for her family as they mourn the loss of her Brother-In-Law.

11. Adjournment: Soror Sylvia McPherson moved that the meeting be adjourned. Soror Toni Moore gave the second. The motion was approved, and Madam President adjourned the meeting at 7:40 PM

Respectfully Submitted

Sharon McNair, Recording Secretary

Executive Board Meeting
Attendance Roster
Tuesday, April 28, 2020

LAST NAME	FIRST NAME	CHAPTER POSITION
Bell	Vera	Assistant Sergeant-at-Arms
Bogan	Jerial	Treasurer
Coaxum	Meta	Chair Social Action
Davis	Sherree	Corresponding Secretary
Figgins	Debra	President
Frank	Paula	Internal Audit Committee member
Freeman	Brenda	Chair, Internal Audit
Graham	Awilda	2nd Vice President, Chair, Delta Academy, Membership, Historian
Gray	La'Tiki	Chair Arm Forces/ Habitat for Humanity
Holloway	Myra	Assistant Treasurer
Ingram	Delores	Princess
Johnson	Willie	Chair Policy and Procedure
Jordan-Huffam	Jeanette	Chair, Healthy Lifestyle
McAdams-Flores	Wendy	Chaplin, Chair, Hospitality
McLaurin	Brittany	Chair, Communication/Public Relation
McNair	Sharon	Recording Secretary/ Physical & Mental Health
McPherson	Sylvia	NPHC Representative
Miller-Bernard	Nadine	Chair, Protocol/Collegiate; Co-Chair, Fundraising
Monroe	Miranda	1st Vice President, Chair, PP&D
Moore	Patricia	Assistant Financial Secretary
Moore	Toni	Financial Secretary
Pippen	Tammy	Co-Chair, Jabberwock
Robinson	Janice	Co-Chair Arts and Letters
Sherrod	Jackie	Sergeant-At-Arms
Waddell	Judith	Co-Chair Fundraising
Ware	Virginia	Co-Chair International Awareness & Involvement
Washington	Lila	Sargent at Arms
Williams	Amanda	Chair, Nominating
Willis	Effie	Chair Scholarship
Fulton	Faye	